

MINUTES

ON DECEMBER 5, 2022 AT 6:30 PM THE MAYOR AND TOWN COUNCIL HELD THEIR REGULAR SCHEDULED MEETING AT THE TOWN HALL COMPLEX. PRESIDING OVER THE MEETING WAS MAYOR BILLY CHAVIS. ALSO PRESENT FOR THE MEETING WERE COUNCILPERSONS LEANNE TROUTMAN, GEORGE SUMMERSON, CYNTHIA FULLER AND DAVID BARBER. MAYOR CHAVIS CALLED THE MEETING TO ORDER AND BEGAN BY PROVIDING THE INVOCATION. MAYOR CHAVIS THEN READ THE PROPOSED AGENDA ITEMS. COUNCILPERSON TROUTMAN MADE A MOTION TO ACCEPT THE AGENDA AS READ. COUNCILPERSON BARBER SECONDED THE MOTION. ALL VOTED IN FAVOR OF THE MOTION. COUNCILPERSON TROUTMAN THEN MADE A MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 7, 2022 MEETING. COUNCILPERSON BARBER SECONDED THE MOTION. ALL VOTED IN FAVOR OF THE MOTION. COUNCILPERSON BARBER THEN MADE A MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 28, 2022 MEETING. COUNCILPERSON SUMMERSON SECONDED THE MOTION. ALL VOTED IN FAVOR OF THE MOTION.

TO BEGIN THE MEETING, MAYOR CHAVIS ASKED TOWN CLERK, PAM HYMAN, TO READ ALOUD A PROCLAMATION RECOGNIZING THE 2022 HOLLY HILL ACADEMY SCISA 8-MAN STATE CHAMPION FOOTBALL TEAM. ALTHOUGH THE TEAM WAS NOT IN ATTENDANCE, MAYOR CHAVIS CONGRATULATED THE TEAM AND STATED IT IS QUITE AN ACCOMPLISH-MENT TO HAVE WON THIS HONOR THREE YEARS IN A ROW. NEXT ON THE AGENDA, AUDITOR BILL HANCOCK WITH THE BRITTINGHAM GROUP PRESENTED TO THE MAYOR AND COUNCIL THE FINDINGS OF THE 2021-2022 FISCAL YEAR AUDIT. MR. HANCOCK LEAD THE MAYOR AND COUNCIL THROUGH THE PRINTED COPY OF THE AUDIT BRINGING THEIR ATTENTION TO STATEMENTS AND FIGURES AS HE WAS EXPLAINING THE FIRM'S FINDINGS. MR. HANCOCK EXPRESSED TO THE MAYOR AND COUNCIL THAT IT WAS HIS OPINION THAT THE TOWN WAS HEADING IN THE RIGHT DIRECTION AS FAR AS THE FINANCIALS WERE CONCERNED BUT CAUTIONED THE TOWN ABOUT THE FUNDS RETAINED IN THE VICTIM'S SERVICES ACCOUNT. MR. HANCOCK STATED HIS OVERALL FINDINGS WERE THE TOWN HAD A CLEAN AUDIT FOR 2021-2022. HE THEN ASKED IF THE MAYOR OR COUNCIL HAD ANY QUESTIONS FOR HIM TO WHICH ALL RESPONDED THEY DID NOT AT THIS TIME. MR. HANCOCK THEN ADVISED THAT HE WOULD BE AVAILABLE AT A LATER DATE IF ANYONE HAD ANY QUESTIONS FOR HIM AND ASKED TO BE EXCUSED FOR THE REMAINDER OF THE MEETING. HE WAS EXCUSED. UP NEXT, JUDGE CHASITY AVINGER CONDUCTED THE SWEARING IN CEREMONY OF MS. SHAUN MIDDLETON. MS. SHARON WADE HELD THE BIBLE FOR MS. MIDDLETON AS SHE WAS SWORN IN AS THE NEWEST MEMBER OF THE PLANNING AND ZONING BOARD. MS. WADE THEN CONTINUED THE MEETING BY PROVIDING AN UPDATE ON THE CHRISTMAS FESTIVAL TO THE MAYOR AND COUNCIL. MS. WADE STATED THE WEATHER TURNED OUT TO BE GREAT FOR THE FESTIVAL ACTIVITIES AND EVERYONE SEEMED TO HAVE A NICE TIME. SHE STATED THERE WERE 29 TOTAL VENDORS (7 FOOD AND 22 CRAFT). MS. WADE SAID THERE ARE A LOT OF PEOPLE TO THANK FOR THE SUCCESS OF THE EVENT. SHE CONCLUDED BY STATING SHE HOPES TO BE ABLE TO PROVIDE A FINANCIAL REPORT AT THE JANUARY MEETING. MAYOR CHAVIS THEN CONTINUED THE AGENDA ITEMS BY STATING THE TOWN HAS BEEN SEEKING TO RETAIN A GRANT WRITER AND MADE THE RECOMMENDATION TO

HIRE MS. SHASTITY HARLEY. COUNCILPERSON FULLER MADE A MOTION TO OBTAIN MS. SHASTITY HARLEY AS THE TOWN'S GRANT WRITER. COUNCILPERSON BARBER SECONDED THE MOTION. ALL VOTED IN FAVOR OF THE MOTION. NEXT ON THE AGENDA, TOWN CLERK, PAM HYMAN, PRESENTED TO THE MAYOR AND COUNCIL THE PROPOSED DATES FOR THE COUNCIL MEETINGS, HOLIDAYS, AND COURT DATES FOR THE 2023 CALENDAR YEAR. COUNCILPERSON TROUTMAN MADE A MOTION TO APPROVE THE DATES AS PRESENTED. COUNCILPERSON FULLER SECONDED THE MOTION. ALL VOTED IN FAVOR OF THE MOTION. THEN MS. HYMAN REQUESTED THE APPROVAL FOR THE ANNUAL EMPLOYEE CHRISTMAS BONUSES TO BE PAID OUT WITH THE PAYROLL OF DECEMBER 22. AFTER SOME DISCUSSION AMONGST THEMSELVES, THE MAYOR AND COUNCIL MADE THE DECISION TO INCREASE THIS YEAR'S CHRISTMAS BONUS TO \$100 INSTEAD OF THE USUAL \$50 THAT HAD NOT SEEN AN INCREASE IN SEVERAL YEARS. COUNCILPERSON BARBER MADE A MOTION TO APPROVE THE \$100 EMPLOYEE CHRISTMAS BONUSES TO BE PAID OUT WITH PAYROLL ON DECEMBER 22. COUNCILPERSON TROUTMAN SECONDED THE MOTION. ALL VOTED IN FAVOR OF THE MOTION. EMPLOYEES WERE THEN REMINDED OF THE ANNUAL EMPLOYEE CHRISTMAS DINNER THAT WILL BE HELD ON DECEMBER 8 AT 6PM AT SEQUOYAH'S CAFÉ.

IN THE ADMINISTRATION DEPARTMENT, TOWN CLERK PAM HYMAN HAD NOTHING TO REPORT AT THIS TIME.

IN THE POLICE DEPARTMENT, CHIEF JOSHUA DETTER PROVIDED THE MAYOR AND COUNCIL THE DEPARTMENT'S MONTHLY STATISTICS REPORT. CHIEF DETTER THEN ADDRESSED THE AUDITOR'S CONCERN REGARDING THE TOWN'S VICTIM'S ASSISTANCE FUNDS BY STATING HE WILL NOW BE ACTING AS THE POLICE DEPARTMENT'S VICTIMS SERVICE PROVIDER AND A LARGE PORTION OF THOSE FUNDS WILL BE USED FOR HIS TRAINING AND THE PURCHASE OF NEEDED SUPPLIES AND EQUIPMENT TO PERFORM THE DUTIES OF SAID POSITION. COUNCILPERSON BARBER STATED HE DID NOT HAVE ANYTHING TO ADD AT THIS TIME.

IN PARKS AND RECREATION, COUNCILPERSON FULLER HAD NOTHING TO REPORT AT THIS TIME.

IN THE AIRPORT DEPARTMENT, COUNCILPERSON SUMMERSON HAD NOTHING TO REPORT AT THIS TIME.

IN PLANNING AND ZONING, SHARON WADE STATED THE BOARD IS APPROXIMATELY 1/3 OF THE WAY DONE REVIEWING THE LAND USE TABLES OF THE ZONING ORDINANCE. THE BOARD WILL BE MAKING RECOMMENDATIONS OF AMMENDMENTS ONCE THE REVIEW PROCESS IS COMPLETE.

IN THE BOARD OF ZONING APPEALS, MRS DIANE BERGEN ANNOUNCED THERE WILL BE NO MEETING IN DECEMBER.

IN CODE ENFORCEMENT, GAYLE AUSTIN HAD NOTHING TO REPORT AT THIS TIME.

IN THE PUBLIC WORKS DEPARTMENT, COUNCILPERSON TROUTMAN HAD NOTHING TO REPORT AT THIS TIME.

THE FLOOR WAS THEN OPENED FOR PUBLIC COMMENTS (SIGN IN SHEET ATTACHED).
THERE WERE NO ATTENDEES SIGNED UP TO COMMENT.

BEING NOTHING FURTHER TO DICUSS, COUNCILPERSON FULLER MADE A MOTION TO
ADJOURN. COUNCILPERSON BARBER SECONDED THE MOTION. ALL VOTED IN FAVOR
OF THE MOTION AND THE MEETING ADJOURNED.

MAYOR